

IPAD, IPAD 2 EMAIL WIPE/ RESET INSTRUCTIONS

How to Wipe Email

1. Select Apps in the upper right of your Ipad display
2. Select Settings
3. Select your Corporate account (you will see your email address @nebraska.gov)
4. Select Account Settings
5. Scroll up on screen to locate words REMOVE ACCOUNT
6. You will get a message that states 'The account firstname.lastname@nebraska.gov will be removed from Email'.
7. Select OK

You should now be on the screen to select 'Add Account' which appears in the upper right, or you can press the Home button and follow the instructions below.

How to Add Exchange Email your IPAD, IPAD 2

1. Select Apps in the upper right of your Ipad display
2. Select Settings
3. Select Accounts & Sync
4. Select + Add Account in the upper right of your ipad display
5. Select Corporate
6. Enter your Email Address and Password
Email format: Firstname.Lastname@Nebraska.gov
Enter Password: This is your email login password.
Select Next:
add STN in front User Name as shown below
Stn/Firstname.Lastname@Nebraska.gov
You must to add @nebraska.gov to your user name for sync to work
Select NEXT
Leave the / in front of the user name, re-add the @nebraska.gov
Server: The server HOST name will be needed: mobile.nebraska.gov
Follow the OWA login > ? > HELP
Press CTRL F, type in HOST, enter the HOST server name,
leaving off the https:// and the /owa.