

SAMSUNG STRATOSPHERE DELETE/ SET UP EXCHANGE INSTRUCTIONS

Delete an Email Account

1. From the Home screen, touch **Applications**  > **Settings** > **Accounts and sync**.
2. Touch the Microsoft Exchange ActiveSync email account you want to delete.
3. Touch **Remove account**.
4. Touch **Remove account**.

EXCHANGE Email (Outlook)

1. From the Home screen, touch **Applications**  > **Email**.
2. Touch **Corporate**.
3. Enter your **Email address** and **Password** information:
 - o **Email address:** firstname.lastname@nebraska.gov
 - o **Password:** your outlook email password
4. Touch **Next**.
 - or –
 - Touch **Manual setup** to manually configure your connection settings.
5. Touch **Microsoft Exchange ActiveSync**.

Enter your **Domain\Username**, **Password**, and **Exchange Server information**.

Domain\Username: use the arrow keys to place your cursor before your username and enter your network domain\desktop login username

Domain/User name: Stn/firstname.lastname@nebraska.gov

Password: your email access password (case-sensitive)

Exchange server: mobile.nebraska.gov

- o If your network requires SSL encryption, touch the **Use secure connection (SSL)** field to place a checkmark in the box and activate this additional level of security

Note: Signal interruptions or incorrect username or password information can cause completion issues.

6. Read the onscreen activation disclaimer and touch **OK**.
7. Configure your **Sync settings** (days to synchronize between your mobile device and server), and activate any other email settings. Then, touch **Next**.
8. Identify your new account with a unique name and then touch **Done**.